

McKinley STEAM Academy

Chrome Book Cheat Sheet

Power button for the Chromebook is on the left side of the device.

You may need to plug in the Chromebook in order to power it on the first time or after charging it.


Connect the Chromebook to your home wireless network or a hotspot network (Note: if it freezes after entering your network credentials, try hitting the back button)


To log in, you need to use your district email address as the username (example 12astudent@crschools.us)


To log in, for the password, try Mc (capital "M" and lowercase "c") then followed by your student ID number (lunch number) for your password. (Example: Mc123456) If this doesn't work email or call technology. helpdesk@crschools.us or 319-558-2900

You will be prompted to change your password to something "secret." It needs to follow Microsoft rules with at least 8 characters; and include 3 of the following 4 items. (Capital letter, lower case letter, number, and symbol) You will need to do this every 180 days to keep your password private.

Only use your Cedar Rapids Community District logins for this device, do not use other accounts.

Now that your computer is on you will need to link to the internet. In the lower right corner you will see this picture for your internet link.  Click on that internet link to set up your internet at home.

When you click on the link you  will then need to click on the icon again to open up all internet options. Find your internet or mobile hotspot, (Be sure your hotspot is turned on.) and enter the password for your home device. You should only have to do this once. Now your computer is set up for internet access.

- To get to district software, click on the Chrome browser 
- Go to cr.k12.ia.us
- In the middle of the webpage, find access to Canvas, Classlink, and Gmail
- Use your district email address and password to log in

District one to one information is located at: <http://www.cr.k12.ia.us/our-district/11-at-crcsd/>

Student acknowledgement forms are at: <http://www.cr.k12.ia.us/our-district/acknowledgement-forms/>

When you picked up your device you got a case, charging cord and earbuds.

While we are remote learning and staff isn't in the building; for help with passwords, access to programs or problems with your devices, contact the helpdesk. helpdesk@crschools.us or 319-558-2900

When staff and students are back in the building, students can contact Mrs. Gardner in the library with problems with the devices at agardner@crschools.us

User Agreement Information

You can access the full user agreements at:

Device agreement forms: <http://www.cr.k12.ia.us/our-district/device-agreement-forms/>

One to One Computing facts: <http://www.cr.k12.ia.us/assets/1/6/1to1ComputingFAQ.pdf>

District step by step help and video tutorials-

<https://sites.google.com/crschools.us/crcsdparentstudenttechresource/home>

CRCSD owns and manages the device, and gives you permission to use the device for educational purposes.

This means:

- Administration and/or teachers can monitor, collect, and inspect the device at any time.
- Parents and guardians have the right to monitor, collect, and inspect the device at any time.
- The device can be taken away if the “Student Device Use” Agreement is not followed.

You will return the device when you leave the district or after 4 years of use.

Always login with your @crschools.us account to the Chromebook. This allows you access to all the resources.

Charge your computers every night to keep them charged and to get in the habit so they are ready for the next day.

- Keep the case on it
- Keep the serial number
- Keep the screen clean with a terry/microfiber cloth
- Store the device away from extreme heat or cold
- Keep the device secure
- Keep the device with you
- Keep your password private

You are responsible for the device. If it is damaged there will be a tiered fine system:

1. First Incident = \$50
2. Second Incident = \$100
3. Third Incident = Full Cost of Device (~\$300) (Forms will be provided when you turn your device in for repairs.)

Stolen devices

- You are responsible for lost or stolen devices
- Report the lost or stolen device to the school immediately (include all these people when you notify the school jmartinez@crschools.us, agardner@crschools.us and adeutmeyer@crschools.us)
- We can track and lock the computer
- Stolen devices need a police report within 48 hours. (Devices stolen outside of the school building will need to be reported to the police by the family. Police non-emergency 286-5491)
- Loss and stolen devices may be covered under your parent's/guardian's home insurance